

# NARAYAN MEMORIAL BEST ENGINEERING COLLEGE PRINCIPAL AWARD OF ORISSA STATE

## NARAYAN MEMORIAL BEST ENGINEERING COLLEGE PRINCIPAL AWARD OF ORISSA STATE

### NOMINATION INVITED

Nominations are invited from all AICTE approved Engineering Colleges from Orissa State for the Narayan Memorial Best Engineering College Principal Award of Orissa State of this year.

### OBJECTIVE OF THE AWARD

To encourage Heads of Engineering Colleges to develop outstanding leadership qualities in institutional development and management and a commitment to quality and standards in all programmes.

### ELIGIBILITY

Principals of Engineering Colleges in Orissa with a minimum of three years of experience as Principal. Age not to exceed 60 years at the time of application for the award. Only one Principal will be given the award in a year.

### DETAILS OF THE AWARD

The Award includes :

- Cash Prize of Rs.5000/-
- A medallion
- A citation

Award will be presented to the winner during the inaugural function of the ISTE Convention to be held during December every year.

### HOW TO APPLY FOR THE AWARD?

Nomination for the award has to be sent in the prescribed nomination form which can be obtained from the ISTE website [www.isteonline.in](http://www.isteonline.in). The Nomination form consists of three parts –Instrument of Assessment, Performance Indices and a Questionnaire. The Instrument of Assessment has to be certified by the Director of Technical Education or the Registrar of the University or the Chairman, Board of Management of College Part II and III of the nomination form have to be certified by the Principal/Director. Weightage will be given to Part I, II and III of the nomination form in the final selection of the Award Winner in the ratio 30 : 40 : 30 :

### ADDRESS FOR SENDING NOMINATIONS

The Executive Secretary  
Indian Society for Technical Education  
Shaheed Jeet Singh Marg, Katwaria Sarai  
New Delhi – 110 016

**Last Date for receipt of Nominations : 31st October, 2008**

YEAR OF AWARD :

Last Date for receipt of Nominations : 31st October



INDIAN SOCIETY FOR  
TECHNICAL EDUCATION  
New Delhi - 110 016

AN ISTE AWARD  
FOR BEST ENGINEERING  
COLLEGE PRINCIPAL



INDIAN SOCIETY  
FOR  
TECHNICAL EDUCATION

## NARAYAN MEMORIAL BEST ENGINEERING COLLEGE PRINCIPAL AWARD OF ORISSA STATE

Year of Award:

### Part I: INSTRUMENT OF ASSESSMENT

(To be filled up and certified by the Director of Technical Education or the Chairman,  
Board of Management of the Institute or the Registrar of the University)

Activity	Description of/comment on the activity of the nominee	Maximum weightage	Weightage given
1.0	Academic management of the institution including conduct of classes and examinations; upkeep of laboratories and library; maintenance of student records; academic research etc.	10	
2.0	Administrative management of the institution including discipline among students and teachers; facilities for students and teachers; management of the budget; maintenance of buildings and equipments; rapport with government/management etc.	10	
3.0	Providing academic leadership like starting new programmes; innovations in teaching; organising seminars, workshops, training programmes, open houses; campus interviews, etc.	8	
4.0	Providing administrative leadership like streamlining administration; introducing computerization; introducing quality circles/ TQM; delegating powers to subordinates; setting up grievance redressal cells, etc.	8	

5.0	Promotion of industry - institute interaction by way of joint research, consultancy, testing services, exchange of personnel, product development, training of teachers and students in industry.		8	
6.0	Promotion of continuing education activities; generation of resources through Continuing Education; development of learning materials for Continuing Education.		8	
7.0	Monitoring and evaluation of academic activities in the college including regular inspection of class-rooms and laboratories; ensuring proper conduct of class tests; maintaining students performance records; monitoring of faculty performance; students guidance and support services in academic matters.		8	
8.0	Public relations and interaction with community including parent-teacher association; alumni association; rapport with local public; support services to community; open houses and exhibitions.		8	
9.0	Participating in policy and system planning at State, Regional and National levels for development of technical education. Involvement in appropriate committees and working groups as Member/ Chairman.		8	



10.0	Self-development through participation in continuing education as participant/resource person; presentation of papers; publications in reputed journals; research and consultancy undertaken; industrial training.		8	
11.0	Professional standing; Awards, prizes, honours received; Membership in Professional bodies; Inventions and patents; books written; membership in National/Regional Committees;		8	
12.0	Promotion of student activities/ services like N.S.S., N.C.C., games and sports, students union, hobby clubs, college magazine and other publications, technical exhibitions, educational tours, students canteen, guidance and counseling, placement & training services.		8	
		Total Points	100	

I certify that the details and weightages given above are realistic to the best of my knowledge and belief. I recommend Prof./Dr. ....

Principal .....

..... for the Best Engineering College Principal National Award for the year.....

Place : Signature

Date : Name & Address  
(DTE/Chairman/Member  
Board of Management/  
Registrar of University)

(Office Seal)



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Year of Award:

### Part II: **PERFORMANCE INDICES**

(To be filled up and certified by the applicant)

#### 1.0 Results in Examinations. (past 3 years)

Programmes	Total appeared for Exams.	I class & above		II class	
		Number	Percentage of total appeared	Number	Percentage of total appeared
<u>U.G. Programmes</u>					
1.					
2.					
3.					
<u>P.G. Courses</u>					
1.					
2.					
3.					

#### 2.0 Students' Placement (past 3 years)

Details			
- No. of students who passed final exams			
- No. of campus interviews conducted			
- No. selected for jobs through campus interviews			
- No. who got placement through other selection processes.			

**5.0 Continuing Education Programmes (past 3 years)**

Years	No. of programmes for teachers	Number attended	No. of programmes for industry personnel/others	Number attended	Income generated (Rs.)

**6.0 Staff Development Activities (past 3 years)**

Item			
- No. of staff training programmes conducted			
- No. of staff who benefitted from the above			
- No. of teachers deputed for Ph. D.			
- No. of teachers deputed for M. Tech.			
- No. of teachers deputed for Summer/ Winter Schools			
- No. of teachers deputed for presenting papers			

**7.0 Student Counselling and Support Services (past 3 years)**

Item	No. of programmes	No. of Students benefitted
- Student Counseling programmes		
- Coaching for weaker students		
- Programmes for personal development (e.g. Becoming a Master Student)		

**8.0 Publications by Faculty (past 3 years)**

Item			
- No. of publications in foreign journals			
- No. of publications in Indian journals			
- No. of papers presented in India & abroad			
- No. of Books/Manuals written by faculty			

**9.0 Seminars and Conferences Organised (past 3 years)**

Item			
- No. of International Seminars & Conferences			
- No. of National seminars & conferences			
- No. of exhibitions/open houses			

**10.0 Involvement in Professional Societies/Bodies**

Professional Societies/Bodies	Number of Members	No. of Activities organised during last three years
<b>Faculty</b> ISTE IETE Inst. of Engineers (India) Computer Society of India Others (specify)		
<b>Students</b> ISTE IEEE Others (specify)		



**11.0 Funds received from External Sources (past 3 years)**

Source of Funds	Amount received (Rs.)	Year received
<ul style="list-style-type: none"> <li>- AICTE/MHRD for Modernisation</li> <li>- AICTE/MHRD for Thrust Areas</li> <li>- AICTE/MHRD for Special Centres</li> <li>- U.G.C.</li> <li>- Foreign Agencies for Development work</li> <li>- DST/DoE</li> <li>- Other Organisations (specify)</li> </ul>		

**12.0 Development Expenditure for the College (past 3 years)**

Item			
<ul style="list-style-type: none"> <li>- New buildings (class-rooms/labs)</li> <li>- Student Hostels</li> <li>- Staff Residences</li> <li>- Student Amenities</li> <li>- Equipments and Accessories</li> <li>- Library</li> </ul>			

**13.0 New Programmes started (past 3 years)**

Item	No. of Programmes started	Additional Intake on account of this
<ul style="list-style-type: none"> <li>- New U.G. Programmes</li> <li>- New P.G. Programmes</li> <li>- New part-time programmes</li> <li>- New Centres/facility (specify)</li> </ul>		



#### 14.0 Achievements of Students and Faculty (past 3 years)

- Awards received by students (specify names of Award)	1. 2. 3.
- Awards received by Faculty (specify names of Award)	1. 2. 3.
- Achievement in sports and games (Indicate details)	1. 2. 3.
- Achievement in debates, drama, music, fine arts etc.	1. 2. 3.

#### 15.0 General Information about the College

- Name & address :
- Year of establishment :
- Name of Management :
- Telephone and Fax numbers :
- Email/Internet :
- Category (tick one) : Govt./University/Aided/Unaided
- University to which affiliated :
- Whether autonomous or not  
(tick one) : Yes/No

- List of U.G. Courses (show intake for each in brackets) : 1.  
2.  
3.  
4.  
5.  
6.
- List of P.G. Courses (show intake for each in brackets) : 1.  
2.  
3.  
4.
- Whether Year System or Semester System ? : Year/ Semester
- Annual budget for the current year : Rs.
- Annual budget for the previous year : Rs.
- Total number of full-time students : U.G.  
P.G.
- Number of Lady Student : U.G.  
P.G.
- Total number of Teachers : U.G.  
P.G.
- Number of teachers with Ph. D. :
- Number of teachers with M. Tech. :
- Recurring Cost per student per year for U.G. programmes :
- Number of teacher vacancies :
- Number of administrative staff :

- Number of technical support staff : :
- Number of seats in Men's Hostels : :
- Number of seats in Women's Hostels : :
- Number of Staff Residences : :
- Location of the nearest major industry  
(indicate distance and name of the industry) : :
- Is, there an Alumni Association?  
If yes, year of establishment : Yes/No
- Does a Parent-teacher association exist? : Yes/No
- Name of the College Magazine : :

#### 16.0 Bio-data of Applicant

- Have you received any ISTE Award earlier? :  
If so, give details : :
- Name and Address : :
- Date of Birth : :
- Educational qualifications : :
- Specialisation : :
- Experience (in years) : Teaching : Industry :  
Research : Others : :
- Number of Publications : In Indian Journals :  
In Foreign Journals : :



- **Membership in Professional Societies**

Name of Society	Grade of Membership

- **Honours received (Awards, Fellowships, Patents etc.)**

Name of Award/Fellowship/Patent	Year

- **Project guidance**

Level	Number
B. Tech./B.E. M.Tech./M.E. Ph. D.	

- **Sponsored Research**

Sponsoring Agency	Title of Research	Period	Main or Coinvestigator

**Consultancy**

Title of Consultancy work	Client	Period

- **Additional Responsibilities held**

(like Hostel Warden, Staff Advisor to Students Union, Lab. Charge, Dean, Placement Officer, Magazine Editor, Seminar Coordinator, Summer School Coordinator etc.)

Position held	Period

- **Membership of Committees/Boards**

(like Member of Board of Studies, Academic Council, Syndicate, Senate, Governing Bodies of institutions, State level Committees, National level Committees, Managing Councils of Professional Bodies etc.)

Position held	Member or Chairman	Period

• **Career Profile**

Designation	Institution/Organisation	Period

I certify that the details given above are genuine and correct to the best of my knowledge and belief.

Place : \_\_\_\_\_ Signature : \_\_\_\_\_

Date : \_\_\_\_\_ Name of Principal (Applicant) : \_\_\_\_\_

(Seal)





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Year of Award:

Part III:

**QUESTIONNAIRE**

(To be answered by the applicant for the Award)

- 1.0 List three specific contributions made or steps taken by you to improve the quality and standards of the pass-outs from your College and their placement.

1.1

1.2

1.3

- 2.0 List three specific steps taken by you in enhancing industry-institute interaction and generating additional resources/funds for the College.

2.1

2.2

2.3

3.0 Specify three major steps taken by you in improving the infrastructural facilities and amenities for students and teachers in the College.

3.1

3.2

3.3

4.0 List three steps taken by you which have benefitted the local community and the public.

4.1

4.2

4.3

5.0 List three of your major strengths and qualities as a Principal which have contributed towards the development of the College.

5.1

5.2

5.3

Place

Signature

:

Date

Name & Address  
of Applicant

:

(Seal)