

**CHARUTAR VIDYA MANDAL, VALLABH VIDYA NAGAR, GUJRAT AWARD FOR  
THE BEST POLYTECHNIC TEACHER IN GUJRAT STATE**

**(State-Level Award)**



**INDIAN SOCIETY FOR  
TECHNICAL EDUCATION**  
New Delhi - 110 016

**AN ISTE AWARD  
FOR BEST  
POLYTECHNIC TEACHERS**

**NOMINATIONS INVITED**

Nominations are invited from Polytechnics in Gujarat for the Charutar Vidya Mandal, Vallabh Vidya Nagar, Gujarat Award for the Best Polytechnic Teacher in Gujarat State. There may be an outstanding teacher in your institution who is dedicated and motivated and deserves recognition and encouragement. It will be appreciated very much if you will kindly nominate him/her for the Charutar Vidya Mandal, Vallabh Vidya Nagar, Gujarat Award for the Best Polytechnic Teacher of this year from Gujarat State.

**ELIGIBILITY FOR NOMINATION**

Only those who are presently working as full-time teachers and heads of Deptt. in the concerned polytechnic.

**DETAILS OF AWARDS**

A Cash Prize of Rs. 5000  
A Medallion  
A Citation

The Award will be presented to the winner during the inaugural function of the ISTE Convention to be held during December.

**HOW TO SEND NOMINATIONS?**

An Instrument of Assessment and a Questionnaire are enclosed. The head of the Institution is to fill up and sign the Instrument of Assessment. The Questionnaire is to be filled up by the nominee.

**ADDRESS FOR SENDING NOMINATIONS**

The Executive Secretary  
Indian Society for Technical Education  
Shaheed Jeet Singh Marg  
New Delhi- 110016

**YEAR OF THE AWARD :**

**Last Date for receipt of Nominations : 31st October**

# INDIAN SOCIETY FOR TECHNICAL EDUCATION

Shaheed Jeet Singh Marg, New Delhi - 110016

## CHARUTAR VIDYA MANDAL, VALLABH VIDYA NAGAR, GUJRAT AWARD FOR THE BEST POLYTECHNIC TEACHER IN GUJARAT STATE

Year of Award

### AN INSTRUMENT OF ASSESSMENT

(to be filled in by the head of Institution)

ACTIVITY (1)	DISCRETION OF/COMMENT OF THE ACTIVITY OF THE NOMINEE (2)	Proposed weightage (points) (3)	Readjusted weightage (points) (4)	Weightage given to Nominee (5)
<b>a) Planning of instruction:</b>  - Planning of appropriate teaching strategies like Class Room and Laboratory Instruction, Tutorials, Projects, industrial Visits  - Preparation of support materials like Teaching Aids, Handouts, Assignments  - Resource collection- Library Books, Papers, Handouts  - Designing strategy for student evaluation  - Planning special learning situations to individuals differences		<b>(10)</b>		
<b>b) Teaching/Subjects matter Competence:</b>  - Scholarship in subject taught and knowledge of allied subject		<b>10</b>		

Note : 1. Please indicate the weightage against each sub-head.  
2. Please give brief description below each sub-head.

ACTIVITY (1)	DISCRETION OF/COMMENT OF THE ACTIVITY OF THE NOMINEE (2)	Proposed weightage (points) (3)	Readjusted weightage (points) (4)	Weightage given to Nominee (5)
<ul style="list-style-type: none"> <li>- Bringing out technical changes in teaching strategies</li> <li>- Inculcating leadership attributes in students to shoulder future responsibilities</li> <li>- Contacting industry, identifying industrial learning situations and resources for students usage</li> </ul>				
<p><b>c) Evaluation of Students:</b></p> <ul style="list-style-type: none"> <li>- Assessing students achievement periodically by tests, assignments, interviews, observations, etc.</li> <li>- Diagnosing remedial needs of students</li> <li>- Counselling and Guiding students</li> <li>- Arranging special learning sessions based on needs of students</li> <li>- Encouraging slow learners to accelerate their pace of learning</li> <li>- Providing based on evaluation students based on evaluation and feedback</li> </ul>		<b>10</b>		
<p><b>d) Improved Instruction:</b></p> <ul style="list-style-type: none"> <li>- Experimentation and evaluation of alternate methods of teaching and learning</li> </ul>		<b>10</b>		

ACTIVITY (1)	DISCRETION OF/COMMENT OF THE ACTIVITY OF THE NOMINEE (2)	Proposed weightage (points) (3)	Readjusted weightage (points) (4)	Weightage given to Nominee (5)
<ul style="list-style-type: none"> <li>- Innovations in instructional material development</li> <li>- Involvement in curriculum Development activity</li> </ul>				
<p><b>e) Self Development:</b></p> <ul style="list-style-type: none"> <li>- Participation in continuing Education Programmes as a Participant Resource persons</li> <li>- Providing professional guidance support and criticism to colleagues</li> <li>- Contributing to professional growth by writing articles in reputed journals, participation in national and international seminars, workshops, conferences</li> <li>- Development of liaison with the industry</li> <li>- Carrying out research</li> </ul>		<b>10</b>		
<p><b>f) Professional Standing :</b></p> <ul style="list-style-type: none"> <li>- Publication of Books, Monographs, Laboratory Manuals</li> <li>- Awards, Honours Commendations</li> </ul>		<b>10</b>		

ACTIVITY (1)	DISCRETION OF/COMMENT OF THE ACTIVITY OF THE NOMINEE (2)	Proposed weightage (points) (3)	Readjusted weightage (points) (4)	Weightage given to Nominee (5)
<ul style="list-style-type: none"> <li>- Membership on Regional, State and National Bodies</li>   <li>- Membership of Professional Societies</li>   <li>- Instruments developed, Invention, New processes</li> </ul>				
<p><b>g) Supervision and Guiding extra-curricular activities :</b></p> <ul style="list-style-type: none"> <li>- Games and Sports</li>   <li>- Students Union and Other Bodies associated with the Students Union</li>   <li>- Institute Magazines, Bulletins, Newsletter</li>   <li>- N.C.C. and N.S.S.</li>   <li>- Hostel management</li>   <li>- Hobby Centres</li>   <li>- Technical Exhibition activities</li>   <li>- Students' Canteens/Messes</li>   <li>- Annual Day Celebrations</li>   <li>- Educational Tours</li> </ul>		<b>10</b>		

ACTIVITY (1)	DISCRETION OF/COMMENT OF THE ACTIVITY OF THE NOMINEE (2)	Proposed weightage (points) (3)	Readjusted weightage (points) (4)	Weightage given to Nominee (5)
<ul style="list-style-type: none"> <li>- Guidance and Counselling Service-relating to students study problems, personal problems</li>   <li>- Community work relating to social and societal needs</li> </ul>				
<p><b>h) Management and Administration ensuring efficient functioning and upkeep of :</b></p> <ul style="list-style-type: none"> <li>- Laboratories</li> <li>- Workshop</li> <li>- Library</li> <li>- Stores</li> <li>- Teaching Aids</li> <li>- Maintenance of Plant and Equipment, Building Services</li> <li>- Co-operative stores</li> <li>- Procurement of Equipment and Stores as per needs</li> <li>- Admission of students</li> <li>- Supervision of Tests and Examinations'</li> </ul>		<b>10</b>		

ACTIVITY (1)	DISCRETION OF/COMMENT OF THE ACTIVITY OF THE NOMINEE (2)	Proposed weightage (points) (3)	Readjusted weightage (points) (4)	Weightage given to Nominee (5)
- Placement of students in industry				
<b>I) Professional and Ethics Accountability :</b>  - Sense of accountability  - Involvement and Readiness to accept responsibility  - Dependability and such other qualities that may contribute to the promotion of Technical Education in general, and the development of the institution in particular		<b>20</b>		

**TOTAL POINTS : 100**

**TOTAL WEIGHTAGE :**

Date : Signature :

Name and Address :  
(of Head of institute)

(Office Seal)

**CHARUTAR VIDYA MANDAL, VALLABH VIDYA NAGAR, GUJRAT AWARD FOR  
THE BEST POLYTECHNIC TEACHER IN GUJRAT STATE**

**PRO-FORMA**

(Please complete and return together with the Instrument)

Name of Nominee :  
Designation :  
Date of Birth :  
Qualification :  
Field of specialisation :  
Experience as  
    Lecture :  
    Assistant Professor/  
    Reader :  
    Professor :  
    Head of the Department :  
    Principal :  
    In Industry :  
    Membership of ISTE :

Why do you rate him as an outstanding teacher? Describe\* with reasons (Attach separate sheets)

Signature :

Date :

Name &  
Address :  
(Head of the  
Institution)

(Office Seal)

A mere "recommended" statement will not be sufficient. The reasons for recommendation or rating as an outstanding teacher should be listed specifically by the Head of the Institution himself in about 200 words



**CHARUTAR VIDYA MANDAL, VALLABH VIDYA NAGAR, GUJRAT AWARD FOR  
THE BEST POLYTECHNIC TEACHER IN GUJARAT STATE**

**QUESTIONNAIRE**

(To be filled up and signed by the nominee)

- I. List 3 specific contributions made by you to improve the teacher-learning process in your College.
- 1.
  - 2.
  - 3.
- II. List 3 specific contributions made by you in your College in enhancing research, consultancy and industry-institute interaction activities and generating additional funds.
- 1.
  - 2.
  - 3.
- III. List 3 of your major strengths and capabilities as a teacher.
- 1.
  - 2.
  - 3.

Place : Signature :

Date : Name & Designation :

(To be returned alongwith the Instrument of Assessment)