



ISTE-NARSEE MONJEE AWARD FOR 2010

FOR POLYTECHNICS IN MAHARASHTRA STATE HAVING BEST OVERALL PERFORMANCE

NOTIFICATION

Nominations are invited from Principals of Polytechnics in Maharashtra State for the above Award.

About the Award :

In order to promote technical education in Maharashtra State, Narsee-Monjee Educational Trust, Mumbai had donated a sum of Rs.1 lakh to the ISTE in 1989 to institute two annual Awards for Polytechnics in Maharashtra. One of these is the above award. The other is an award for the Best Project Work done by Polytechnic students and this also is being notified separately.

Objective :

To encourage Polytechnics in the State to enhance their performance with a view to improve Technician Education.

Award :

The Award consists of a Plaque of about 400mm x 300mm size and a Citation.

Eligibility :

Polytechnics in Maharashtra which conduct Diploma Courses in Engineering/ Technology as approved by the State Board of Technical Education, Maharashtra State.

Criteria :

Assessment of Overall Performance of the Polytechnics to be presented in the prescribed proforma/questionnaire (Annexure).

Overall Performance will be adjudged by a Panel of Judges consisting of representatives of DTE, ISTE and Narsee Monjee Trust.

The following functions will be considered by the panel :

1. Positive supportive policy of the management
2. The qualification of the faculty and the percentage of staff in position.
3. Man-days of training or updating programme undergone by the teaching staff in the past 3 years
4. Final year results of last 3 years
5. Number of books and Journals subscribed in library
6. Number of continuing education programmes offered.
7. Specific achievements or awards received by teachers/students.
8. Teaching aids, monographs and books produced by teachers.
9. Association with professional societies in India and abroad.
10. Number of papers presented and published by teachers
11. Students achievements in sports, games etc.
12. Consulting and testing services undertaken by the institute.
13. Number of students who got employed within one year of passing out.
14. Foreign collaborations, if any.
15. National level seminars, workshops, training programmes organised.
16. Any other item of significance.

Note : A Polytechnic need not mention their achievements in all the above 16 items. They should indicate their achievements only in item Nos.3,4,7,8 and 15 and any 3 of the remaining items.

Procedure

Interested Principals have to send the nominations in the **prescribed proforma before October 31, 2010**. A Committee consisting of nominees of the ISTE, Director of Technical Education, Maharashtra State and the Narsee-Monjee Trust will short-list the applications received. The Award Committee will meet in November, 2010. The Principals of the short-listed Polytechnics will be invited to the Award Committee meeting for discussion. The decision of the Award Committee will be announced within a week of the meeting.

Last Date :

Last date for receipt of nominations is **October 31, 2010**.

Address to which Nominations are to be sent :

Dr. D.N. Kondap
Vice Chancellor
Narsee-Monjee Institute of Management & Higher Studies
(Deemed University) Vile Parle (West)
Mumbai - 400 056

NOTE : Institutions which have received the award in a year are **not eligible** to apply for **next 3 years**. For example, an institution which got the Award in 2009 can apply again only in 2013.

DO NOT SEND APPLICATION TO ISTE OFFICE !

The purpose of this award is to promote staff development in Polytechnics. It is, therefore, expected that all Principals of Polytechnics will participate in this Award and send their nominations to the above address.

* * *



INDIAN SOCIETY FOR TECHNICAL EDUCATION
Shaheed Jeet Singh Marg, New Delhi - 110 016

NOMINATION FORM/QUESTIONNAIRE

**ISTE-NARSEE MONJEE AWARD
FOR POLYTECHNICS IN MAHARASHTRA
HAVING BEST OVERALL PERFORMANCE 2010**

1. Name of Institution :
Address :

Phone/Fax/Email :

(Govt./Govt Aided/Private
Self Financing) Tick only :

Year of Establishment :

Name of Principal :

Courses conducted :

Pattern (Semester/Sandwich) :

Duration :

Sanctioned intake/year :

Students strength - total
(as on 31-7-2004) :

Faculty sanctioned strength :

Faculty actual strength
(as on 31-7-2004) :

Management :

Governing Body :

Name of Member(s) :

2. Goals and Objectives

What are institute Plans for development in the next 5 years ?

- 1) Proposals to add new courses
 - 2) Proposals to start Continuing Education Programme
 - 3) Proposals for taking up industry-institute Interaction
 - 4) Proposals for Modernisation
 - 5) Proposals to increase intake
-

What additional faculty/staff will be needed? :

How do you propose to get these?

Open Interviews :

Internal :

3. Policy for Staff Development

How does the Institute get appraisal of needs for Training of Faculty/Tech Staff/Admn.Staff ?

- Basis:
- Curricular Needs
 - Industry Experience
 - Complaints
 - Poor results
 - Development of Industry
 - Lab. Skills
 - Individual's request
-

How are priorities assigned ?

- First come-First served
 - Limit Nos./Dept.
 - Institute Needs
 - Any other
 - (One who contributes)
Potential
-

What are programmes for career development ?

- Management
 - Technical
 - Administrative/Organisation
-

How?

- In-house
 - Technical Teachers'
Training Institute
 - Others
-

4. Staff Development

Activity	2009-2010			2007-2008			2005-2006		
	Numbers of involved	Duration of Programme	Remarks: Give details such as Mgt., Tech., etc.	Numbers of involved	Duration of Programmes	Remarks: Give details such as Mgt., Tech., etc.	Numbers of involved	Duration of Programmes	Remarks: Give details such as Mgt., Tech., etc.
A.i) Improvement of Qualifications									
a) (In process)									
b) Completed Studies)									
ii) QIP-Industry Training									
iii) Deputing participants ISTE Summer/Winter schools or QIP Centres									
a) Faculty									
b) Non-teaching staff									
iv) Deputing participants in long/short courses organised by TTTI									
v) Deputing participants in long/short courses organised by other bodies									
vi) Training of New Recruits, if any									
B.i) Organising and Conducting ISTE Summer/Winter School (Give name of course/ Dept/Faculty involved/ participants)									
ii) Organising and Conducting in-house training programmes									
- for Faculty									
- for other staff (Give details)									

Mgt. = Management; Tech. = Technology

Activity	2009-2010		2007-2008		2005-2006	
	Numbers of involved	Duration of Programme Remarks: Give details such as Mgt., Tech., etc.	Numbers of involved	Duration of Programmes Remarks: Give details such as Mgt., Tech., etc.	Numbers of involved	Duration of Programmes Remarks: Give details such as Mgt., Tech., etc.
iii) Any other programmes						
C) Details of paper presentation at Conf./Workshops/Seminars (No.of papers/No.of staff involved, details of programme)						
D) Participation in activities of BTE, DTE/other Educational Institutions/Professional Bodies (e.g. ISTE/ CII) Give details. Name of Assoc., Committees etc.						
E) Participation in Visits/Study tours to other Institution/Industry in India/Abroad						
F) Faculty Development through Exchange/ Interaction Programmes						
G) Association with R&D Project/Consultancy work (Give details) Name, Title, Duration, No. of projects)						

5. Resources

Details	2009-2010	2007-2008	2005-2006
<hr/>			
a) Facilities given by ISTE/Govt./Mgt.			
i) for deputation of staff			
ii) for organising programme			
b) Internal Resources (generated) Give budget provision			
c) Any other source of resource			

6) Feedback

Details

I. From participating staff (by Qs)

- a) What are the gains to participants ?
- b) What are the gains to Institute ?
- c) What are the gains to students ?
- d) Was programme relevant?
- e) Is action plan for development implemented?

II. From students (by sample survey)

- a) Do students appreciate such inputs?
- b) Do they feel Teaching-Learning process improves ?
- c) Do they really gain?

III. From Seniors/Management

- a) What is Institute's gain by these programmes?
 - b) Are people willing to participate?
 - c) What is long-term impact?
-

I certify that the details given are correct to the best of my knowledge.

Place :

Date :

Signature

Name of Head of Institution

(Office Seal)